



AGENDA SHEET

BOARD MEETING DATE:	August 7, 2023
AGENDA CATEGORY:	Action Item
DATE OF AGENDA SHEET:	July 24, 2023
PREPARED BY:	Scott Henriksen
PRESENTED BY:	Procurement Department

SUBJECT:

Recommendation to award a sole source contract to American Stewards of Liberty for federal land policy consulting services in 2023.

SUMMARY:

In accordance with Article 3.5 of the Garfield County Procurement Code, we are asking the BOCC for approval of a Sole Source contract with American Stewards of Liberty as justified in the attached sole source justification form.

NECESSARY BOARD ACTION:

Discuss and either approve or disapprove of the sole source contract with American Stewards of Liberty for federal land policy consulting services in the amount of **\$30,000.00** and authorize signature of the contract if approved.

STAFF RECOMMENDATION:

It is the recommendation of staff that the Board approve the sole source contract with American Stewards of Liberty for federal land policy consulting services in 2023.

Sole Source Justification

Garfield County Procurement Code Article 3.5

Sole Source refers to the supplier, not the product or service to be obtained from the supplier.

A Sole Source Purchase is any purchase of a good or service with a contract requirement of \$10,000 or more that does not meet the competition solicitation standards of either a Simplified Purchase or a Standard Purchase, and includes any contract amendment or extension outside the terms of the original solicitation and contract.

A Sole Source Purchase is justified when the required item or service is available only from a single supplier under the prevailing conditions and is permissible only after the County Manager approves this Justification.

Based upon the following information, the undersigned requests that the County Manager approve a Sole Source Purchase:

1. Description of Good/Service required, as more specifically identified in the attached Specifications or Scope of Work: SEE Attachment (attachment is required).
2. Amount Budgeted and Appropriated: \$ 30,000.00.
3. Will the contract term need to extend beyond the current calendar year? Possibly
4. Proposed Contractor/Vendor: American Stewards of Liberty
5. The reason(s) this Contractor/Vendor is the only supplier for this Good/Service is/are:

Completed by: Volia Mercer Date: 7.20.23
Name: Volia Mercer
Title: Executive Assistant

Approved:  Date: 7/21/23
County Manager

Attachment A

Scope of Services

American Stewards of Liberty has, in conjunction with multiple Western counties and other partners, formed the Multi-Use Alliance. This Alliance was formed for the purpose of hiring legal counsel to develop comments and prepare for potential litigation challenging proposed rules by the Bureau of Land Management (BLM) and the U.S. Forest Service (USFS) that, if enacted, will reduce the productive uses of the federal lands including those within Garfield County. Garfield County is one of the members of the Alliance.

Additionally, ASL provides consulting services and expert policy advice and analysis of federal land policy issue to Garfield County.

These funds, committed in this contract, will be deposited by ASL upon invoice in a project-specific account, along with other participants' contributions to fund the legal work necessary for the Alliance.

American Stewards of Liberty will receive a 10 percent management fee from these funds and provide guidance, updates and accounting of all funds expended. American Stewards will provide financial updates of all records, receipts and expenditures during the entire engagement and Garfield County is entitled to any and all information upon request.

The term of this Agreement shall be as long as necessary to file comments and potentially litigate these BLM and USFS rules to their conclusion. As such, it is contemplated that extensions to the contact may be necessary.



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2023 BOCC final approval
Fund 100 - General		
EXPENSE		
Department 09 - County Manager		
Sub Department 001 - General Operations		
Professional & Tech Svcs		
Professional Services		
4320 Professional Services		75,000.00
	<i>Professional Services Totals</i>	\$75,000.00
	<i>Professional & Tech Svcs Totals</i>	\$75,000.00
Sub Department 001 - General Operations Totals		\$75,000.00
Department 09 - County Manager Totals		\$75,000.00
	EXPENSE TOTALS	\$75,000.00
Fund 100 - General Totals		
	EXPENSE TOTALS	\$75,000.00
Fund 100 - General Totals		(\$75,000.00)
Net Grand Totals		
	REVENUE GRAND TOTALS	\$0.00
	EXPENSE GRAND TOTALS	\$75,000.00
Net Grand Totals		(\$75,000.00)