

## **Board of Commissioners Agenda Request Form**

This form must be completed and attached to all supporting documentation for items to be included in the Garfield County Board of Commissioners Agenda. One (1) form is required per agenda item.

Department/Agency:	Fairgrounds and Events
--------------------	------------------------

Submitted By: Coral Miller

Phone Number: 970-445-0977 E-mail: cmiller@garfieldcountyco.gov

Date of Board of Commissioners Meeting to consider this item: **April 7<sup>th</sup>**, 2025 (Must be submitted by **Wednesday**, 11:00 a.m. prior to Monday meeting)

Topic: Fairgrounds fee waiver request for CWBRA

Description (short summary of topic): Colorado West Barrel Racing Association (CWBRA) is requesting a fee waiver for the use of the outdoor arena on June 4 and June 25, 2025

Name(s) of presenters: Coral Miller & Alicia Flohr

Requested Board Actions (if funding is requested, specify amount): Waive the \$800 in use fees

PLEASE PROVIDE: Seven (7) paper copies and one (1) E-mail copy of all documentation to support the agenda request to Vola Mercer, email: <a href="mailto:vmercer@garfield-county.com">vmercer@garfield-county.com</a> or mail to 108 8<sup>th</sup> Street, #101, Glenwood Springs, CO 81601, no later than Wednesday, 11 a.m. prior to the Monday meeting. Failure to provide backup material timely and as requested may result in removal or continuance of your agenda item at

the County's discretion.

For office use only:	
Where does item need to appear:	
Date Submitted:	
Materials Received:	
County Funds requested:	



## **AGENDA SHEET**

Board Meeting Date: April 7, 2025
Agenda Category: Action Item
Date of Agenda Sheet: March 27, 2025
Prepared and Presented By: Coral Miller

**SUBJECT**: Fairgrounds Fee Waiver for CWBRA

**SUMMARY**: Colorado West Barrel Racing Association (CWBRA) is requesting a fee waiver for the

use of the outdoor arena on June 4th and June 25, 2025

DISCUSSION: The cost for this event at a commercial weekday rate is \$350 each day for a total of

\$700.00. There is an additional \$50.00 flat rate (per day) grooming fee for barrel racing events. CWBRA is requesting a fee waiver for rental spaces and grooming for a total of \$800.00. The updated projected total of the BOCC waivers for 2025 is

\$15,200. Budget for fee waivers for 2025 is \$40,000.

**RECOMMENDATION**: Approve the fee waiver request. Require CWBRA to sign our event agreement,

provide refundable security deposit and provide the required event insurance

certificate.

**ACTION REQUIRED**: Vote on fee waiver request

Attached: Fee waiver spreadsheet

Description	Start Date	End Date	Account	Waiver Type	Current Rate Rental Total	Amount Waived	Potential FG Opportunity Cost	Fairgrounds Price List Used
Baseball Tryouts	02/14/25	02/15/25	Colorado Valley Little League	Waive Fees for Indoor Arena	\$400.00 \$	\$ 400.00	\$900.00 Youth Rate	outh Rate
Youth Hockey	01/01/25	03/31/25	Colorado Extreme Hockey	Waive Fees for Outdoor Arena	\$14,800.00 \$	\$ 14,800.00	~	Youth Rate
Barrel Racing	6/4/2025	6/25/2025	CWBRA	Waive Fees for Outdoor Arena	\$800.00		\$800.00	\$800.00 Commericial Rate
Cinco De Mayo	5/2/2025	5/2/2025	Colorado River Valley Chamber	Waive Fees for Indoor Arena & Event Hall	\$375.00		\$375.00 S	\$375.00 Standard Rate
Chili Cook off	10/8/2025	10/8/2025	Colorado River Valley Chamber	Waive Fees for Indoor Arena	\$200.00		\$200.00 \$	\$200.00 Standard Rate
Memorial Day Riders	5/25/2025	5/26/2025	Memorial Day Riders	Waive fees for Indooor Arena	\$500.00		\$500.00 \$	\$500.00 Standard Rate
Bible Rodeo Camp	6/16/2025	6/19/2025	Flat Tops Church	Waive fees for Full Facility & Stalls	\$3,800.00		\$3,800.00 Youth Rate	outh Rate
							VI.	
				2025 T	otal \$ 20,875.00	\$ 15,200.00 \$	\$ 6,575.00	